

The following description was taken from the most recent 2021 bylaws.

Immediate Past President

The Immediate Past President provides advice and leadership to the BOD regarding past practices and other matters to assist the BOD in governing the Association. The Immediate Past President supports the President and the President-Elect on an as-needed basis. The Immediate Past President performs the duties of the President in the absence or disability of the President.

Essential Duties and Responsibilities

In addition to the essential duties and responsibilities required for all BOD members, the Immediate Past President is charged with the following tasks:

- Ensure the smooth transition of leadership within the Presidential team
- Ensure the election and development of effective volunteer leaders
- Represent SDNC-CAMFT on behalf of the President, as needed

Additional information not taken from Bylaws

- Reviews monthly meeting minutes prior to the next board meeting.
- Maintain and transition complete records to the incoming past president by utilizing email folders, and place copies of chapter documents in the appropriate shared Google Drive folders, in order to maintain historical information.